

**ROOM HIRE/SERVICE CHARGES****MONDAY – FRIDAY**

All charges are based on a 'session' rate, i.e. morning and afternoon:  
**9.00am to 12.45pm**                      **1.15pm to 5.00pm**

	<b>STATUTORY RATE</b>	<b>VOLUNTARY RATE</b>	<b>MEMBERS RATE</b>
<b>Conference Hall</b>	<b>£150.00 per session</b>	<b>£100.00 per session</b>	<b>£70.00 per session</b>
<b>Rooms 3, 4, 5 6 &amp; 7</b>	<b>£70.00 per session</b>	<b>£50.00 per session</b>	<b>£35.00 per session</b>
<b>Rooms 1&amp;2*</b>	<b>£10.00 per session</b>	<b>£10.00 per session</b>	<b>£10.00 per session</b>

**All evening sessions will be charged at £150 irrelevant of which room is hired to cover extra staffing costs**

Most combinations available, please enquire.

Rooms 1 & 2\* are used as catering rooms.

Rooms 6 & 7 can only be used with Room 5 or the Main Hall

<sup>1</sup> Additional charge incurred if not vacated by 9.30pm.

**SATURDAY AND SUNDAY**

Weekend hire charges are based on the hire of the Centre between **9.00am & 5.00pm<sup>2</sup>**

<b>Saturday and Sunday</b>	<b>£375.00 per day (or £187.50 per half day)</b>
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<sup>2</sup> Additional charge incurred if not vacated by 5.00pm

**Non-charged Services**

Overhead Projector  
 PA system / loop induction (Hall only)  
 Portable loop system (3 & 4 only)  
 Basic Reception Service  
 Screen  
 Wi-fi

**Charged Services**

TV and video                      £20.00  
 Data projector                      £45.00  
 Laptop computer                      £20.00  
 Flipchart stand/pad/marker pens      £5.00  
 (additional flip chart £5.00)  
 Photocopying                      £0.10 per sheet  
 Fax                                      0.50 per sheet