

**Sector 3 Steering Group Meeting
23rd May 2019**



**Disability Stockport
Chaired by Jo Mcgrath**

In Attendance: Joanne Watson (Life Leisure), Kay Kelly (Walthew House/Synergy), Julia Hewer (Signpost For Carers), Sarah Thomas (Stockport CP), Steve Hughes (Stockport CAB), Aba Graham (Disability Stockport & EaICO), James Brown (CCG) Don Phillips (Bubble Enterprises), Louise Parrot Bates (Pure Innovations), Jacqui Wood (ARC), Jo McGrath (Enterprise Stuff), Mark Rogers (Stockport Homes), Simone Callaghan (Good Business Brokerage/CSR working Group)

Apologies: Seb Rowe (Life Leisure), Miranda Galloway (Stockport Council), Nikola Giles (Seashell Trust), James Harper (Beacon Counselling/Synergy)

1. Welcome & Introduction

Kieran McMahon, Charity Director at Stockpot Disability introduced himself to the group and provided an update with independent living/Stockport Disability. Jo Mcgrath thanked Kieran & Aba for hosting and welcomed attendees to the meeting. Attendees introduced themselves and the organisations by which they represent.

2. Minutes and actions of meeting held on 14th March 2019.

SMBC Stockport Family & Education Services Review

Jacqui wood attended the Stockport Family and Education Services' listening sessions in regards to its service design and fed back that the sector well represented.

Sc3 & SMBC meeting

Sarah and Joanne fed back from the workshop with SMBC. Both Sc3 & SMBC discussed and presented their vision for Stockport's third sector infrastructure support. SMBC expressed concern of replicating services. Sc3 demonstrated the need for a platform to deliver resources to the sector. It was suggested for Sc3 to complete a mapping exercise. Holly suggested to put her thoughts in an email for Sc3 discussion.

Simone @ Goodness Collective expressed interest in participating in the mapping exercise.

ACTION: Joanne to consider facilitating mapping exercise with Sector 3 group

ACTION: Joanne to chase Holly on her thoughts to move this forward

Wider Group Asset Pool

This is something we must coordinate and pursue but has been put on hold as Sector 3 gives focus to next steps. **ACTION: Joanne to put on a future agenda**

Sarah, Aba and Jo agreed the minutes of the meeting, there were no amendments.

3. Sc3 - Steering group & Terms of Reference

It was discussed that Sector 3 would benefit from a consistent presence of Steering Group members who can commit to its development as it moves forward with the expenditure of Equity grant and the assignment of the strategic lead.

Jo and Louise advised the group that a Terms of Reference had been drafted. The group agreed to formalise with a Term of Reference.

Kay expressed concern of the underrepresentation of smaller organisations, the general awareness of Sector 3 across the sector & availability on Thursdays. Kay raised that this discussion needs wider engagement, inclusive to the Sector 3 wider/bulletin group in addition to organisations outside of Sector 3.

It was agreed to encourage further organisations to express interest in joining the Steering Group and for the Terms of Reference to be shared within our networks to promote opportunity for more inclusive involvement & feedback.

Mark & Kay suggested hosting an event, an open meeting on conversation. Simone suggested a discovery session / facilitated workshop, table discussions and commitment pledges to help shape and develop Sector3. Kay offered for Walthew House to host the event. It was agreed to host the event on Wednesday July 3rd between 1pm and 3pm. All representatives around the table were asked to share this event with their contacts to ensure further organisations within the sector can contribute to formalising the working group.

ACTION: Simone to mention this event at next Sector Connector.

ACTION: Joanne to create Eventbrite link and share to Sector3 wider/bulletin group with Terms of Reference.

ACTION: ALL - Any Feedback for Terms of Reference should be emailed to info@sector3.co.uk within 1 week of minutes being sent out.

ACTION: ALL – To invite your contacts of VCFSE organisations in Stockport to attend July's workshop. Share this [Sc3 July Eventbrite link](#) for RSVPs.

ACTION: ALL - All organisations are asked to make a commitment pledge of what you can bring to the Sector 3 Working Group going forward, to be discussed at July's event. Please send your commitment pledge to info@sector3.co.uk before 27th June.

ACTION: Joanne to circulate a list of Sector 3 organisations to attendees around the table.

Sc3 Working Group Workshop Agenda items to discuss Mission shaped from the Communication Session, discuss the drafted Terms of Reference, identify any gaps in these and form an agreement with both. Second part of workshop to discuss commitment pledges and roles of the Working Group.

The formalised Sc3 Working Group will move forward with subsequent meetings to put together the 4 x Sector 3 events and to assign & support the Strategic Lead.

ACTION - Jo suggested to provide food at the event with event budget

ACTION: Joanne to coordinate the Sc3 July event and circulate agenda ahead of event

4. UPDATE – Communications Session

Jo and Louise informed the group that the communication session with Rachel Wallace was very helpful in forming Sector 3's message and mission. Rachel is to provide notes from the session to share.

ACTION: Louise to chase Rachel for session notes

5. James Brown, CCG: CCG's ambitions to improve engagement

James informed the group that CCG need to engage with local represented groups. They are thinking differently with how CCG work with local communities - how can we work together to shape mental health services and influence decision making across diverse groups within our communities. The aim is for council, trusts and CCG as partners to come to VCSE sector who are already delivering and scoping work.

James informed the group that that the CGG proposal includes investment of Sc3 – to help facilitate this. James advised that his next step is taking his proposal to his governing body.

Aba & Jo agreed that we need to get this relationship right and that Stockport's inequalities need to be addressed. Aba expressed the importance of ensuring small groups must also be represented. Kay concluded that these relationships needed to be redefined and ensure Sc3 thrives.

James concluded that he would like to be part of the Sc3 long-term, representing CCG. It was agreed that CCG and SMBC should be involved in shaping Sector 3.

6. Simone Callaghan – Goodness Collective, CIC

Simone introduced Goodness Collective and its aim to support VCSE to connect with businesses and direct CSR locally. Simone informed the group of the successful March launch which saw 7 local community groups receive support. Simone asked for information to be circulated in next Sc3 newsletter.

ACTION: Simone to provide Goodness Collective content to Joanne for next eBulletin

7. Ross Mcguigan – GM Moving Local Delivery Pilot

Ross introduced himself to the group and has been in post from January on the pilot. As an overview, Ross summarised the 10M invested in Greater Manchester from Sport England, with £670k allocated to Stockport. Their target groups are 5-18 outer school (SEND), worklessness/at risk (Brinnington) and 40-60 health conditions (Brinnington)

Ross informed the group of the current focus with engagement, behaviour change & enthusiasm in Brinnington. Decisions on ideas are expected to be made by residents. Seashell trust has been allocated funds long term for physical activity.

Starting point is seashell/ networks like SC3 to engage with more people. The project has 2.5 years remaining. Ross noted their next meeting is 4th June. Ross to keep Sector 3 posted; and provide info for 'that counts' GM Moving marketing campaign - any information to be sent to Joanne for bulletin.

8. Equity Investment

Louise informed the group that a job description had been drafted for the Strategic Lead. It was discussed that we would need to further discuss the role, salary hours, time-scale and line management. It must be clear and we must ensure they have the support required. It was agreed that Sector 3's Working Group must be formalised with roles themselves before we can move forward with this. It was agreed that once commitment from a formal Working Group is obtained from the July event, and once we know what we can offer as Working Group with the agreed Terms of Refences, discussions for the strategic role can take place. It was confirmed that members of the Working Group must have something to offer and must be committed to attending meetings.

AOB

Simone informed the group of the upcoming Sector Connector event on 26th June in partnership with SMBC, SHL and Goodness Collective. Joanne confirmed presence on behalf of Sector 3. It was understood of some cross over with Goodness Collective and that Sector 3 would work with Simone to facilitate a workshop.

Mark informed the group of the upcoming 'Funding for The Future' event; there are 70 VCSE places. Mark informed the group of the launch of Stockport Homes Community Fund.

ACTION: Simone & Mark to provide details for next bulletin

It was agreed that Synergy would remain the legal structure to Sector 3. As in the Terms of Reference, the decision-making vehicle will be the Sector 3 Working Group.

9. Next Meeting

Sector 3 Working Group Workshop Event @ Walthew House 1pm-3pm on Wednesday 3rd July.

Jo thanked the group. The meeting ended.

END OF MEETING

ATTACHMENTS: Draft Terms of Reference